

# Prism Resource Reservations




## Simplify Resource Reservations and Drive Tenant Satisfaction

Customer service differentiates one property from another and creates a distinct competitive advantage for your portfolio. Prism Resource Reservation gives tenants better access to their building's bookable resources and empowers them to reserve amenities and other building resources independently. These capabilities enable you to meet rising tenant expectations for better amenities and lessens administrative burdens placed on staff making your property and brand more competitive in the marketplace.

## Benefits of Prism Resource Reservations that Power your Success

- ✓ **Drive better tenant experience:** Tenants can easily view and reserve all available resources in the building including common areas, conference rooms, elevators and loading docks, all from a convenient online interface.
- ✓ **Reduce administrative scheduling challenges:** Administrators can approve amenity reservations from a list of pending requests with quick confirmations and auto-approve options, freeing up valuable administrative time for another task.
- ✓ **Maximize revenue opportunities on amenities:** Streamline billable resources and maximize revenues by capturing hourly and daily rates, and generate invoices for all revenue opportunities associated with a reservation.

## How is Prism Resource Reservations Different from Other Scheduling Software?

-  Visualize and configure property resources within a stacking view to provide fast pinpointing of amenable resources that fit tenant needs.
-  Seamlessly integrated with Work orders allowing tracking and management of reservation related tasks for activities like setup and cleanup services.
-  Capture all billable revenue from reservations and include within monthly billing reports to create a centralized overview of charges by tenant.

# Key Features and Capabilities of Prism Resource Reservations

## Interactive Booking

With multiple approaches to reserve space-by resource or date and time-all shared resources are showcased online, including availability, detailed descriptions, costs and images.

## Enforceable Safety and Management Policies

Ensure latest COVID-19 protocols are followed such as sanitation pre/post usage and maximum occupancy limits are adhered to. Additionally, reservations can have personalized cancellation rules, rates and number of reservations that can be made concurrently.

## Comprehensive Availability Checker

Avoid double booking and unhappy tenants with automatic availability comparison of resources that includes private resources, advance reservation and cancellation rules, and required buffer time between reservations.

## Amenity addons to maximize tenant experience

Resource requests can be customized to include all additional applicable items for this specific resource -such as WiFi, Projector, IT Support, Catering-all from within the resource reservation screen.

